

Significant Changes For the GSA Multiple Award Schedule (MAS) Solicitation

DISCLAIMER: GSA FAS is posting this notification of a planned solicitation refresh or mass modification as a courtesy to industry. All comments on the attached DRAFT document must be submitted in the "Comments" section below within ten (10) business days of this posting. Comments provided elsewhere or after 10 business days will not be considered. GSA FAS will consider all relevant comments and make changes to the DRAFT as appropriate, but will not issue a formal response to industry comments or related inquiries. Interested parties should thoroughly review the final version of the solicitation refresh or mass modification for changes made to this DRAFT.

GSA anticipates that the refresh will occur in June, 2020.

Purpose of the Planned Action: The General Services Administration (GSA) Federal Acquisition Service (FAS) is planning to refresh GSA Multiple Award Schedule (MAS) solicitation to:

1. Update offeror instructions to instruct offerors to upload photos for all products offered under designated Special Item Numbers (SINs)
2. General clause updates:
 - a. Revise clause 552.238-77 *Submission and Distribution of Authorized Federal Supply Schedule (FSS) Price Lists* to remove references to submission of paper price lists and modifications.
 - b. Revise clause 552.238-82 *Modifications*, to remove references to submission of paper price lists and modifications.
 - c. Revise clause FSS-600 *Contract Price Lists* to remove references to the distribution of paper price lists.
3. Incorporate updated Service Contract Act (SCA) Wage Determinations
4. Implement FAR Case 2014-002
5. Solicitation Changes
 - a. New Fourth-Party Logistics Supplies and Services (4PL) SIN
 - b. Special Item Number (SIN) Corrections
 - c. Updated Note for Clause 52.204-24
 - d. Added Note for Clause 552.238-77

Summary of Planned Changes Below is a high-level description of significant changes to be included in the upcoming MAS refresh and mass modification. Be sure to review the final solicitation refresh and mass modification for full details.

1. SCP-FSS-001 Instructions Applicable to all Offerors

GSA Advantage!® Photo Update

GSA is committed to improving the customer experience and strives to ensure that government buying and selling is **easy, efficient, and modern**. Currently, there are over 15 million products without photos on *GSA Advantage!*® and 57% of products have repeat photos (logos) unassociated with the product. Our annual Customer Loyalty Survey indicates a need to ensure accurate photos of offered items are published on *GSA Advantage!*® to avoid buyer confusion and reduce returns. Providing photos as a product seller reduces returns, increases customer satisfaction and just makes good business sense!

Concurrent with the June 2020 Multiple Award Schedule (MAS) solicitation refresh, guidance on GSA.gov and the [Vendor Support Center \(VSC\)](#), as well as the SCP-FSS-001, Instructions Applicable to All Offerors provision, will be updated to better instruct contractors on current photo requirements for designated Special Item Numbers (SINs).

To upload your photos with your product catalog, you must follow the detailed guidance and requirements provided on the MAS [‘Contract Requirements and Modification Guidance’](#) page (www.gsa.gov/mascontractrequirements) when submitting electronic contract data for inclusion on the *GSA Advantage!* website.

See full text of revised provision in Attachment A.

2. **General Clause Updates**

- a) **552.238-77 Submission and Distribution of Authorized Federal Supply Schedule Price Lists:** This clause has been updated to remove references to the submission of paper price lists and modifications.
- b) **552.238-82 Modifications:** This clause has been updated to remove references to the submission of paper price lists and modifications.
- c) **I-FSS-600 Contract Price Lists:** This clause has been updated to remove references to the distribution of paper price lists. See full text of revised clause in Attachment A.

3. **Updated Service Contract Act (SCA) Wage Determinations (WDs)**

FAS is incorporating an updated WD index in accordance with current FAS policy. There are no clause changes or policy changes to the application of SCA at this time. Offerors and contractors should ensure pricing and WD numbers are updated and included in their SCA matrix. A complete set of incorporated WDs can be found at www.gsa.gov/mascategoryrequirements.

4. **FAR Rule 2014-002**

On February 27, 2020 DoD, GSA, and NASA issued a final rule amending the Federal Acquisition Regulation (FAR) to implement regulatory changes made by the Small

Business Administration, which provide Governmentwide policy for partial set-asides and reserves, and for set-asides of orders for small business concerns under multiple-award contracts. See for [FAR Rule 2014-002](#) further details.

The following clauses will be **updated**:

- 52.212-1 *Instructions to Offerors-Commercial Items*
- 52.212-5 *Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items*
- 52.219-3 *Notice of HUBZone Set-Aside or Sole Source Award*
- 52.219-6 *Notice of Total Small Business Set-Aside*
- 52.219-13 *Notice of Set-Aside of Orders*
- 52.219-14 *Limitations on Subcontracting*
- 52.219-27 *Notice of Service-Disabled Veteran-Owned Small Business Set-Aside*
- 52.219-28 *Post-Award Small Business Program Rerepresentation*
- 52.219-29 *Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns*
- 52.219-30 *Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program*

The following clauses will be **added**:

- 52.219-1 *Small Business Program Representations*
- 52.219-33 *Nonmanufacturer Rule*

5. Solicitation Changes

(a) **New Fourth-Party Logistics Supplies and Services (4PL) SIN**

GSA is pleased to announce that a new SIN to offer Fourth-Party Logistics Supplies and Services (4PL) solutions will be available under the MAS program when MAS Solicitation Refresh #02 is issued in June 2020. Having a dedicated SIN for 4PL solutions, will streamline acquisition processes and help GSA more effectively and efficiently meet the mission-critical needs of Federal agencies. The 4PL SIN description is provided below, but be sure to review the final solicitation refresh or mass modification for full details.

Large Category: G (Miscellaneous)

Subcategory: 06 (Complimentary SINs)

SIN Number: 4PL

SIN Title: Fourth-Party Logistics Supplies and Services

SIN Description: This SIN encompasses all commercially available Fourth-Party Logistics (4PL) delivery models required for a full solution that includes, at a minimum, providing the product, logistical support, transportation, inventory

management, and all other services necessary to support 4PL operations. For the purposes of this SIN, 4PL operations are divided into two distinct categories, Vendor-Owned/Vendor-Managed Inventory Services (VMI) and Vendor-Owned/Vendor-Consigned Inventory Services (VCI). Specific services for these two categories include, but are not limited to:

- 1.) Vendor-Owned/Vendor-Managed Inventory Services (VMI): Services such as resupply of designated items by the Vendor through regularly scheduled reviews of on-site inventory counts, removal of damaged or outdated goods, and the re-stocking of inventory to predetermined levels at their specified locations and customer support; and
- 2.) Vendor-Owned/Vendor-Consigned Inventory Services (VCI): Services where products will be entrusted to GSA and are under the control and custody of GSA while they are stocked at 4PL locations.

The two 4PL business models of VMI and VCI can be delivered in various 4PL settings, which include but are not limited to Brick and Mortar Retail Storefronts; Tool Rooms and Issue Points; Virtual ServMarts; Satellite Locations; In-Store Referral Ordering; Direct Delivery; and Online Catalogs.

General Requirements

Items must:

- (1) Represent a full and broad catalog (as outlined in SCP-FSS-001); and
- (2) Be within scope of at least one existing MAS SIN; and
- (3) Comply with all requirements outlined in corresponding SIN(s)

NOTE: Items proposed under this SIN do not have to be awarded under another SIN in the MAS program, but must be commercial in nature and meet all category-specific requirements outlined in the corresponding category attachment.

NOTE: This SIN is limited to non-manufacturers.

NOTE: Offerors shall provide fully burdened rates of products offered under the consolidated schedule with the appropriate 4PL model (VMI or VCI). Vendors must clearly indicate whether they are offering VMI Pricing, VCI Pricing or both and proposed price lists must specifically cover fully-burdened rates for the VMI or VCI model proposed. Proposed prices are firm fixed price (FFP) and must represent fully-burdened rates inclusive of product, service and freight cost.

Delivery Requirements: F.O.B. Destination, in accordance with the clause at FAR 52.247-34 F.O.B. DESTINATION (NOV 1991), is required for all domestic deliveries. As defined in 552.238-113 SCOPE OF CONTRACT (ELIGIBLE ORDERING ACTIVITIES)(MAY 2019), "domestic delivery" is delivery within the 48 contiguous states,

Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities. Note that U.S. territories include 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico and Guam.

Size Standard: 750 Employees

TDR: Y

Cooperative Purchasing: N

Set Aside: No

FSC/PSC Code: 5340 - Hardware, Commercial

Maximum Order: \$750,000

NAICS Codes Assigned:

- 332510 Hardware Manufacturing
- 339940 Office Supplies (except Paper) Manufacturing
- 322230 Stationery Product Manufacturing
- 326211 Tire Manufacturing (except Retreading)
- 332321 Metal Window and Door Manufacturing
- 332913 Plumbing Fixture Fitting and Trim Manufacturing
- 333415 Air-Conditioning and Warm Air Heating Equipment and Commercial and Industrial Refrigeration Equipment Manufacturing
- 333414 Heating Equipment (except Warm Air Furnaces) Manufacturing
- 332999 All Other Miscellaneous Fabricated Metal Product Manufacturing
- 332312 Fabricated Structural Metal Manufacturing
- 321918 Other Millwork (including Flooring)
- 337211 Wood Office Furniture Manufacturing
- 336310 Motor Vehicle Gasoline Engine and Engine Parts, Electrical and Electronic Parts Manufacturing

(b) Special Item Number (SIN) Corrections

1. Corrections to data for various SINs, as highlighted in red in the [DRAFT MAS Available Offerings GSA Refresh #2](#) attachment to this announcement.
2. Corrections to eligible subcategories for the Ancillary Repair and Alterations SIN (ANCRA).

(c) Updated Note for Clause 52.204-24 *Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment*

Note 3: "Offerors are required to complete the representation required by provision 52.212-3(v) in the System for Award Management (SAM). If offerors represent in SAM that they "do provide" covered telecom, the offeror must complete and upload the representation required by provision 52.204-24 to eOffer prior to submitting an offer. Provision 52.204-24 is included for instructional purposes; this provision is also located

within the body of the solicitation.”

(d) Note for Clause 552.238-77 *Submission and Distribution of Authorized Federal Supply Schedule (FSS) Price Lists*

“Contractors must follow the detailed guidance and requirements provided in the 'GSA Advantage Requirements' section on the GSA 'Available Offerings and Requirements' page (www.gsa.gov/mascategoryrequirements) when submitting electronic contract data for inclusion on the GSA Advantage! website.”

ATTACHMENT A:

SCP-FSS-001 Instructions Applicable to All Offerors (JUNE 2020)

(a) Read the entire solicitation document prior to preparing your offer. The Government will consider award for a responsible Offeror whose offer conforms to all solicitation requirements, is determined technically acceptable and whose prices are determined fair and reasonable. The Government reserves the right to award or reject without discussions. Therefore, the Offeror's initial proposal should contain the best terms from a price and technical standpoint.

(b) Electronic submission of offers via GSA's [eOffer web-based application](#) is mandatory. Digital certificates are required in order to use eOffer and at least one employee of the company who is also an authorized negotiator must obtain and submit a screenshot of a digital certificate with the offer. Offerors are advised to review the Offer Documents Submission Checklist posted on the [MAS roadmap](#) site prior to submitting an offer.

(c) Offers must be current, accurate, and complete, and demonstrate a thorough understanding of solicitation requirements. By submission of an offer:

(1) The offeror attests that there have been no exceptions taken to the terms and conditions of this solicitation unless explicitly identified in eOffer (see "Exceptions to Terms and Conditions" under the Standard Response module)

(2) The offeror attests that it understands and agrees to comply with the requirements of all clauses and provisions. Failure to comply with applicable clauses and provisions will result in rejection of the offer. Offerors are responsible for ensuring that their offers meet ALL solicitation requirements and should not assume that deficient items will be clarified prior to the offer being rejected.

(3) The offeror attests that it understands and agrees to comply with the requirements of clause 552.238-80 Industrial Funding Fee and Sales Reporting OR clause 552.238-80 Industrial Funding Fee and Sales Reporting (Alternate I) if participating in Transactional Data Reporting (TDR) (see paragraph (g) below for more information on TDR).

(d) If the offeror was previously awarded a Schedule contract that was cancelled or allowed to expire due to low or no sales, a new offer for the same Schedule will not be considered unless a minimum of 12 months have passed since the effective date of the cancellation or expiration date of the previous contract. Any offer submitted prior to the completion of this 12-month period will be rejected.

(e) Existing Federal Supply Schedule (FSS) Program Contractors can submit streamlined offers as annotated in this provision provided that the contractor meets ALL of the following criteria:

(1) The contractor has an active FSS program contract under this Schedule and is submitting a new offer for the same Special Item Numbers (SINs).

(2) Sales under the existing contract have averaged a minimum of \$25,000 per year for the previous five years of reported sales.

(3) There is a demonstrated pattern of satisfactory past performance under the existing contract.

(f) A current FSS contractor can submit an offer for a new contract under this Schedule at any time during the existing contract's period of performance. Typically, the award of a new contract will result in the cancellation of the existing contract upon award. However, if the contractor has one or more active Blanket Purchase Agreements (BPAs) or orders under its existing contract; or has submitted quotes for either and is awaiting an award decision), it is eligible for the award of a new contract that is allowed to overlap and run alongside the existing one. This is referred to as holding continuous contracts.

Holding continuous contracts enables the FSS contractor to complete work under BPAs and orders awarded via the existing contract, while utilizing the new contract for new business opportunities. A contractor that wishes to hold continuous contracts must:

(1) Indicate with its offer that it wishes to hold continuous contracts, along with a listing of all active submitted quotes, established BPAs, and awarded orders under the existing contract. For each, the contractor must include the ordering activity name and point of contact, RFQ/BPA/order number and period of performance (including options).

(2) Assist the FSS contracting officer in determining the proper cancellation date for the existing contract. The existing contract is to be cancelled the day after the final day of the ordering period for the active BPA or order (including options). In situations where multiple BPAs and/or orders are active, the cancellation date should be based on the last remaining BPA or order, provided that they do not extend beyond the existing contract end date.

(3) Agree not to use the existing contract to compete for new business opportunities after the new contract is awarded.

(g) This solicitation includes Transactional Data Reporting (TDR), which requires contractors that choose to participate in TDR to electronically report the price the federal government paid for an item or services purchased through contracts covered by TDR. TDR participants are not required to provide Commercial Sales Practices (CSP) disclosures or to monitor price reduction violations in accordance with Clause 552.238-81 Price Reductions. Special proposal instructions for TDR participants are detailed in this provision.

(h) In addition to compliance with the requirements of this provision, the offeror must also comply with any additional NAICS or category specific instructions specified in the solicitation, as applicable. Failure to comply with all proposal instructions will result in rejection of the offer.

(i) **Withdrawal of Offer:** The offeror may withdraw its offer from consideration at any time prior to award or rejection by withdrawing it in eOffer. If an offer is withdrawn, a new offer can be resubmitted at a later date. Information saved from the previous withdrawn offer can be copied over to the new offer, excluding uploaded documents.

(j) All offerors must comply with the following (unless annotated otherwise):

(1) Section I – Administrative/Contract Data

i. Applicable to both products and services offers. The offeror must complete and submit the Pathway to Success training*. The Pathway to Success training must be completed by a designated Authorized Negotiator who is also a company officer (e.g., President, CEO, CFO, etc.) and completed/dated within one year of the date of offer submission. This free, web-based self-assessment is available through the [Vendor Education Center](#) (VEC) or through the [Vendor Support Center](#) by selecting the “Education” tab and then “Pathway to Success.” The training session is less than two hours total and covers the major factors vendors should consider prior to submitting an offer to GSA. eOffer will verify the name of the person that completed the Pathway to Success training and the date of completion.

* The requirement to complete the Pathway to Success training does not apply to contractors that have an active FSS program contract under this Schedule and meet the criteria for submitting a streamlined offer, see (e) 1-3.

ii. Applicable to both products and services offers. The offeror must complete and submit the Readiness Assessment for Prospective Offerors*. The Readiness Assessment must be completed by a company officer (e.g., President, CEO, CFO, etc.) and completed/dated within one year of the date of offer submission. This free, web-based self-assessment is available through the [Vendor Education Center](#) (VEC) or through the [Vendor Support Center](#) by selecting the “Education” tab and then “Vendor Toolbox (Readiness Assessment).” This tool is designed to assist vendors in determining whether they are ready to pursue a Schedule contract and prepares them to navigate the Schedule proposal process.

*The requirement to complete the Readiness Assessment for Prospective Offerors does not apply to contractors that have an active FSS program contract under this Schedule and meet the criteria for submitting a streamlined offer, see (e) 1-3.

iii. Applicable to both products and services offers. The offeror must be registered with the [System for Award Management](#) (SAM). The information provided must be current, accurate, and complete, and reflect the North American Industrial Classification System (NAICS) code(s) for this solicitation and the products/services proposed. The offeror must provide verification that it has an active SAM registration

iv. Applicable to both products and services offers. If an offeror was previously awarded a Schedule contract, and it was subsequently cancelled or allowed to expire due to low sales, provide a detailed description of the steps the offeror plans to take to generate sales through a new contract that includes the following:

(A) A copy of the cancellation letter or notification of determination not to exercise an option.

(B) Current Federal sales (either as a prime or subcontractor) in

excess of \$25,000, for products/services that are within scope of this Schedule, as evidenced by copies of contractual documents that identify the Federal entity and the date and value of the

product or services provided, OR a written customer agency request for the offeror's specific products or services to be available on Schedule.

(C) Demonstration that there is a reasonable expectation that any future award will comply with clause I-FSS-639 Contract Sales Criteria.

(D) A narrative describing your marketing strategy and steps you will take to ensure you meet the minimum sales requirement (limit 2 pages).

v. Applicable to both product and service offers. The offeror must provide annual financial statements* for the previous two-years (audited, if available). At a minimum, each financial statement must consist of a balance sheet and income statement. GSA will use this information to determine financial responsibility. Provide an explanation for any negative financial information disclosed, including negative equity or income. Offerors may be required to provide letters of credit or other documentation to demonstrate that adequate financial resources are available. In accordance with Federal Acquisition Regulation (FAR) 9.104-1(a), contracts will only be awarded to responsible prospective contractors. To be determined responsible, an offeror must have adequate financial resources to perform the contract or the ability to obtain them. Note that 1.) submission of a GSA Form 527 Contractor Qualifications and Financial Information does not meet the aforementioned requirements, and 2.) offerors shall NOT submit tax returns.

*The requirement to provide financial statements does not apply to contractors that have an active FSS program contract under this Schedule and meet the criteria for submitting a streamlined offer, see (e) 1-3.

vi. Applicable to both product and service offers. If the Offeror is other than a small business, the offeror must prepare and submit a Small Business Subcontracting Plan, as detailed in clause 52.219-9 Small Business Subcontracting Plan. The Small Business Subcontracting Plan shall be submitted through the Subcontracting Module in eOffer. The Government will review each plan to ensure it is consistent with the provisions of this clause. Subcontracting plans are subject to negotiation, along with the terms and conditions of any contract resulting from this solicitation. The offeror's subcontracting plan must be approved by the contracting officer prior to award. Failure to submit a Small Business Subcontracting Plan when required will result in the rejection of your offer.

The preponderance of work NAICS will determine the business size of the offeror at the contract level.

The following information is provided for reference only:

SBA's definition of a small business concern can be found via the following link: [SBA Size Standards](#).

GSA's subcontracting goals can be found via the following link: [GSA Subcontracting Goals](#).

vii. Applicable to both product and service offers. The offeror shall not submit brochures, newsletters, or other marketing materials.

viii. Applicable to both product and service offers. An Agent Authorization Letter must be completed and submitted as part of the offer if a consultant or third-party agent assisted in the preparation of the offer, will be involved in any part of the negotiation of the offer, or will be involved in any post-award actions. The template for the Agent Authorization Letter can be found as an attachment to the solicitation. The Agent Authorization Letter has both pre- and post-award delegations. For any resultant contract, the contractor is responsible for initiating a modification to ensure all authorized negotiators and delegations are up-to-date (e.g., removing an authorized negotiator that only has pre-award delegations). If an agent will have signatory authority under the contract, the offeror must upload a screenshot of the agent's digital certificate.

ix. Applicable to both product and service offers. Section 508 Standards. Section 508 of the Rehabilitation Act, as amended by the Workforce Investment Act of 1998 (P.L. 105-220) requires that when Federal agencies develop, procure, maintain, or use information and communication technology (ICT), it shall be accessible to people with disabilities. Federal employees and members of the public who have disabilities must have access to, and use of, information and data that is comparable to people without disabilities.

Offerors must identify whether a proposed Information and Communication Technology (ICT) product or service is compliant with the Section 508 accessibility standards at 36 CFR 1194. The offer must also identify where full details of compliance can be found (e.g., vendor's website or other exact location.) For more information on Section 508 standards visit the [Section 508](#) site.

x. Applicable to product and service offers. All proposed products and services must comply with the Trade Agreements Act (TAA). The country of origin for services is the country in which the firm providing services is established. It is the responsibility of the Offeror to identify the product's country of origin. When an item consists of components from various countries and the components are assembled in an additional country, a test to determine country of origin is "substantial transformation" (reference FAR 25.001(c)(2)). The Offeror may request an opinion from a third-party expert or make the determination itself. Offerors can go to The Office of Regulations and Rulings within [U.S. Customs and Border Protection](#) (CBP), which is the Federal agency responsible for making final substantial transformation determinations (reference 19 CFR Part 177 Subpart B).

xi. Applicable to product offers. If the offeror is not the manufacturer of the product(s) being proposed, an acceptable Letter of Commitment/Supply or evidence of an uninterrupted source of supply must be uploaded to eOffer. See clause I-FSS-644 Dealers and Suppliers and the solicitation for required language. If the Government determines that the offeror's evidence of an uninterrupted source of supply is not sufficient, the Government will request submission of a Letter of Commitment/Supply. Failure to provide an acceptable Letter of Commitment/Supply or evidence of an uninterrupted source of supply may result in rejection of the offer.

xii. Applicable to product offers. AbilityOne Program Products. The AbilityOne Program is a Federal procurement program that generates jobs for individuals who are blind or have another significant disability. In order to distribute AbilityOne products, a vendor must be an authorized AbilityOne Program distributor as designated by the U.S. AbilityOne Commission. Certain commercial products are considered "essentially the same" (ETS) as AbilityOne products. Because AbilityOne products are mandatory purchases for Federal customers, an offeror that is not an authorized AbilityOne distributor is required to remove any ETS items from its FSS proposal. Offerors can search for products on the [procurement list](#). For more information on the AbilityOne Program, ETS products, and becoming an authorized AbilityOne distributor, please visit the [AbilityOne](#) site or contact Mr. Mike Jurkowski at mjurkowski@abilityone.gov/ 703-603-2117.

xiii. Applicable to product offers. Manufacturer Part Number (MPN) data must be submitted for all products. The offeror must ensure that the MPN for each proposed product reflects the actual number assigned. Universal Product Code Type A (UPC-A) data must also be submitted for all products for which this information is commercially available. If MPN (and UPC-A data, if commercially available) is submitted incorrectly or not submitted, the offer may be rejected and/or the associated product(s) may not be awarded.

xiv. Applicable to product offers. Offerors are advised that following contract award, Schedule contractors offering products under designated Special Item Numbers (SINs) must submit detailed electronic contract data, such as, but not limited to, Universal Product Codes (UPC) and product photos for each item offered on GSA Advantage! using the Schedule Input Program (SIP), Electronic Data Interchange (EDI) or other common-use electronic medium prescribed by GSA.

Contractors must follow the detailed guidance and requirements provided on the MAS 'Contract Requirements and Modification Guidance' page (www.gsa.gov/mascontractrequirements) when submitting electronic contract data for inclusion on the GSA Advantage! website.

xv. Applicable to product offers. GSA Advantage Purchase Order (PO Portal). The offeror must use EDI, cXML or the GSA Advantage [Purchase Order \(PO\) Portal](#) to provide order acknowledgment information that enables ordering agencies to track the location of an order at any time, from the moment the order

is shipped, to the point of delivery and acceptance. The GSA Advantage [Purchase Order \(PO\) Portal](#) gives GSA schedule contractors quick and easy access to purchase orders placed by federal agencies using GSA Advantage or eBay. The PO Portal allows contractors to view, print and/or download orders and to send order acknowledgment/status directly to ordering agencies. For more information on the PO portal review the PO Portal [help guide](#).

xvi. Applicable to product offers. Frustrated Freight (applicable only to overseas delivery). The offeror must demonstrate understanding of orders bound for an international end-point delivery by providing a sample electronic version of a label appropriately marked in accordance with the FED-STD-123 and MIL-STD-129 edition in effect as of the date of solicitation issuance. An offer for OCONUS delivery will not be accepted if the offeror does not provide a sample packaging label for international delivery.

(2) Section II – Technical Proposal

The offeror must address the four technical proposal factors below. Note that Factors One, Three and Four must be completed directly through eOffer. The submission of uploaded documents to address Factors One, Three and Four will not be considered.

i. Applicable to both product and service offers. Factor One - Corporate Experience*: The offeror must provide a narrative description of its corporate experience including all information below. Note that the narrative must be completed directly through the eOffer application by responding to the eOffer prompts; separate attachments addressing Corporate Experience will not be considered.

(A) The number of years of corporate experience in providing the products/services described under this Schedule, regardless of the specific products/services being proposed. A minimum of two (2) years of corporate experience is required.

(B) Organization's number of employees, experience in the field, and resources available to enable it to fulfill requirements,

(C) Brief history of the offeror's activities contributing to the development of expertise and capabilities related to this requirement,

(D) Information that demonstrates the offeror's organizational (e.g. organizational chart, list of key departments) and accounting controls (e.g. processes and/or systems in place),

(E) A description of the resources presently in-house or the ability to acquire the type and kinds of personnel/products proposed,

(F) A description of the marketing strategy that will be used to reach Federal ordering activities,

(G) A description of the intended use of subcontractors.

*The requirement to provide a Corporate Experience narrative does not apply to contractors that have an active FSS program contract under this Schedule and meet the criteria for submitting a streamlined offer, see (e) 1-3.

ii. Applicable to both product and service offers. Factor Two - Past Performance*: Past performance information is one indicator of an offeror's ability to perform the contract successfully. Offerors shall demonstrate a pattern of past performance in accordance with the instructions below. Failure to submit the required information may result in rejection of the proposal.

(A) Offerors with three (3) or more contractor performance assessment reports available in the federal Contractor Performance Assessment Reporting System (CPARS) shall verify in eOffer that they have three (3) or more assessment reports available in CPARS that represent:

- (1) contracts or orders completed within three (3) years of the date of offer submission;
- (2) at least three (3) distinct orders and/or contracts; and
- (3) work similar in scope to products/services included in this solicitation.

The offeror shall address any negative feedback in the contractor performance assessment reports not previously documented in the CPARS report. Offerors may access [CPARS](#) to view previously completed evaluations.

If unable to meet these criteria, the offer shall submit a Past Performance Evaluation in accordance with paragraph (B) below.

(B) Attention All Offerors: Open Ratings is no longer accepting new orders for Past Performance Evaluations as of Friday, December 06, 2019. Offerors that ordered an Open Ratings Past Performance Evaluation on or before December 06, 2019 may use the evaluation to demonstrate a pattern of Past Performance if the Open Ratings Past Performance Evaluation uploaded to the offer is dated within one (1) year of offer submission. Offerors with six (6) or more customer references that do not meet the criteria in paragraph (A) shall order and obtain a Past Performance Evaluation from Open Ratings. The offeror shall upload one (1) copy of the completed Past Performance Evaluation and one (1) copy of the order form (identifying the customer references submitted) with its proposal in eOffer. The following applies to the ordering of Open Ratings reports:

- (1) Offerors are responsible for payment to Open Ratings for the Past Performance Evaluation.
- (2) Past Performance Evaluations are valid for a period of one year

from the date of issuance by Open Ratings. If the evaluation was issued more than one year prior to the date of proposal submission via eOffer, the proposal will be rejected.

(3) The offeror shall include between six (6) and twenty customer references on the Open Ratings order form. A "customer reference" is defined as a person or company that has purchased relevant products/services from the offeror. The offeror is advised to use references from projects similar in scope to products/services included in this solicitation.

If Open Ratings is unable to issue an evaluation due to inadequate response from customer references, the offeror shall submit the neutral letter issued by Open Ratings along with a copy of the order form.

The offeror shall address any negative feedback for each of the feedback categories contained in the contractor performance assessment found in the Open Ratings report, to include actions taken to minimize the problems that resulted in the negative feedback.

If unable to meet these criteria, the offeror shall submit a Past Performance narrative in accordance with paragraph (C) below.

(C) Offerors that do not meet the criteria in paragraph (A) or (B) above shall upload a list of three (3) to five (5) relevant customer references to eOffer. Relevant customer references are defined as customers for which the offeror has performed work similar in scope to products/services included in this solicitation. The work referenced must have been completed within three (3) years of the date of offer submission. For each reference listed, the offeror shall identify the following:

- (1) Customer name;
- (2) Customer point of contact (including name, phone, and email address);
- (3) Brief description of work performed and the offeror's role;
- (4) Dollar value of project; and
- (5) Period of performance.

If the offeror does not have at least three (3) customer references, the offeror may substitute customer references for relevant work performed by predecessor companies or key personnel. Offerors are strongly encouraged to notify all customer references prior to offer submission that they may be contacted by GSA for past performance information.

*The requirement to provide Past Performance Information does not apply to contractors that have an active FSS program contract under this

Schedule and meet the criteria for submitting a streamlined offer, see (e) 1-3.

iii. Applicable to both product and service offers. Factor Three - Quality Control: The offeror must provide a Quality Control narrative that addresses the information below. The offeror shall provide a single narrative for this factor, regardless of the number of products/services offered. Note that this narrative must be completed directly through the eOffer application by responding to the eOffer prompts; separate attachments addressing Quality Control will not be considered.

- (A) A description of internal review procedures that facilitate high-quality standards,
- (B) Identification of individuals responsible for ensuring quality control,
- (C) Whether or not subcontractors are used and, if so, the quality control measures used to ensure acceptable subcontractor performance,
- (D) How potential problem areas and solutions are handled,
- (E) The procedures for ensuring quality performance when meeting urgent requirements,
- (F) How quality control will be managed when completing multiple projects for multiple agencies simultaneously.

iv Applicable to service offers. Factor Four – Relevant Project Experience: The offerors must submit a narrative demonstrating relevant project experience by responding to the Relevant Project Experience prompts in eOffer. A narrative is required for each proposed services SIN when proposing services and must include the following:

- (A) A description of one (1) relevant project, not to exceed four (4) pages per project. Each description must clearly indicate the SIN to which it applies, and identify the specific services being proposed under that SIN. The projects must either have been completed within the last two years or be ongoing. For ongoing contracts with a base year and option years, at a minimum, the base year must have been completed; for multi-year task orders, at a minimum, the first year must have been completed. Note: Specific services may have additional requirements under Factor Four. Offerors shall also refer to NAICS or category specific instructions, for additional Factor Four requirements.

The project description must also address the following elements:

- (1) Detailed description of SIN relevant work performed and results achieved
- (2) Methodology, tools, and/or processes utilized in performing the work

- (3) Demonstration of compliance with any applicable laws, regulations, Executive Orders, OMB Circulars, professional standards, etc.
- (4) Project schedule (i.e., major milestones, tasks, deliverables), including an explanation of any delays
- (5) How the work performed is similar in scope and complexity to the work solicited under the proposed SIN
- (6) Demonstration of required specific experience and/or special qualifications detailed under the proposed SIN.

The Offeror may use the same project in support of more than one SIN as long as the description clearly identifies the SIN relevant work. All examples of completed services must have been deemed acceptable by the customer.

If the Offeror was previously awarded a Schedule contract for these services that was cancelled or allowed to expire due to low or no sales, the Offeror's relevant project must be a Federal prime contract valued in excess of \$25,000.

(B) For each project description, must also provide the following customer reference information (this data is not counted towards the four-page-per-project limitation):

- (1) Customer/client name
- (2) Project name/contract number
- (3) Customer point of contact for project
- (4) Point of contact phone number and email
- (5) Project performance period (include begin/end dates)
- (6) Dollar value of the entire project
- (7) Dollar value received for the work performed relevant to the SIN offered
- (8) Brief summary of the project as a whole (i.e., background, purpose, etc.)
- (9) A completed copy of the Statement of Work, Performance Work Statement or Statement of Objectives for the project

(C) If relevant project experience does not exist, the Offeror may substitute the relevant projects of predecessor companies or key personnel that will be performing major aspects of the work. If the Offeror chooses to make such a substitution, the narratives must clearly identify the entity or personnel that

performed the services.

* This requirement does not apply to contractors that have an active FSS program contract under this Schedule and meet the criteria for submitting a streamlined offer, see (e) 1-3.

(3) Section III – Price Proposal

i. Applicable to both product and service offers. GSA's pricing goal** is to obtain equal to or better than the offeror's Most Favored Customer (MFC) pricing under the same or similar terms and conditions. GSA seeks to obtain the offeror's best price based on its evaluation of discounts, terms, conditions, and concessions offered to commercial customers. However, offers that propose Most Favored Customer pricing that is not highly competitive will not be determined fair and reasonable and will not be accepted. The U.S. Government Accountability Office has specifically recommended that "the price analysis GSA does to establish the Government's MAS negotiation objective should start with the best discount given to any of the vendor's customers."

**This requirement does not apply to offerors/contractors that will be participating in TDR.

ii. Applicable to both product and service offers. Submit proposed pricing using the attached Price Proposal Template. The Price Proposal Template (PPT) MUST be submitted in Microsoft Office Excel format. The proposed pricing structure must be consistent with the offeror's commercial practices. Pricing must be clearly identified as based either on a "Commercial Price List" or a "Commercial Market Price," as defined in FAR 2.101 (see "Catalog Price" and "Market Prices" under the definition of "Commercial Item").

(A) If the MFC is a Federal agency, but sales exist to commercial customers, identify which, if any, of the commercial customers receive the offeror's best price. This will allow the Government to establish a "basis of award" customer in accordance with paragraph (a) of clause 552.238-81 Price Reductions.**

**The requirement to provide MFC information on the PPT does not apply to TDR participants.

(B) Proposed prices must include the 0.75% Industrial Funding Fee (IFF) (see contract clause 552.238-80 Industrial Funding Fee and Sales Reporting OR clause 552.238-80 Industrial Funding Fee and Sales Reporting (Alternate I) if participating in the TDR). This fee will be included in the awarded prices and reflected in the total amount charged to ordering activities.

iii. Applicable to both product and service offers. Provide supporting documentation for EACH proposed product/service price. Supporting pricing documentation may consist of published and publicly-available commercial

catalogs/price lists, copies of invoices, contracts, or quote sheets, and must be submitted with the offer. There must be a clear and relevant relationship between the supporting document and the proposed price it is meant to substantiate. Each supporting document must be clearly labeled with the name of the corresponding proposed product/service.**

**The requirement to provide supporting documentation with the offer does not apply to offerors/contractors that will be participating in the TDR. However, as per GSAM 538.270-2 Evaluation of offers with access to transactional data, paragraph (c)(3), if the Government cannot determine the prices offered to be fair and reasonable based on readily available data or market research, it may request the offeror provide other than certified cost or pricing data to facilitate the Government's evaluation of the proposed pricing.

iv. Applicable to both product and service offers. If the pricing offered is not equal to or better than the pricing extended to the Most Favored (commercial) Customer, offerors must provide a rationale to enable the contracting officer to determine that offered prices/rates are fair and reasonable.**

**This requirement does not apply to offerors/contractors that will be participating in the TDR.

v. Applicable to both product and service offers. The offeror must propose a mechanism for future price adjustments, as detailed below:

(A) If proposed pricing is based on a published or publicly-available commercial price list, submit a copy of the company's current, dated, price list, catalog, or standard rate sheet (note that this must be an existing, standalone document, and not prepared for purposes of this solicitation). Future price adjustments for pricing based on a commercial price list are subject to clause 552.216-70 Economic Price Adjustment – Multiple Award Schedule Contracts.

OR

(B) If proposed pricing is based on commercial market prices, future price adjustments are subject to clause I-FSS-969 Economic Price Adjustment – FSS Multiple Award Schedule. The offeror must either propose a fixed annual escalation rate in accordance with I-FSS-969 paragraph (b)(1) OR propose a relevant market indicator (e.g., the Bureau of Labor Statistics Employment Cost Index(ECI)) in accordance with I-FSS-969 paragraph (b)(2).

vi. Applicable to both product and service offers. Complete the Commercial Sales Practices Format (CSP-1)** in eOffer in accordance with instructions provided in GSAR Figure 515.4-2. Provide a rationale for the given estimate of GSA contract annual sales. Any deviation from the Offeror's commercial sales practices must be explained, including the specific circumstances and frequency of the deviations under Item 4b of the CSP.

****The requirement to complete the CSP-1 does not apply to offerors/contractors that will be participating in the TDR.**

vii. Applicable to both product and service offers. Full-Product and Broad-Service Offerings. The offeror must provide a full and broad array of proposed products/services. An offer will not be accepted with limited product/service offerings unless it represents a total solution for the offeror or proposed product/service offering.

viii. Applicable to both product and service offers. Fair and Reasonable Pricing. To determine fair and reasonable pricing, the GSA contracting officer may consider many factors, including, but not limited to pricing on competitor contracts and historical pricing. Offers that propose Most Favored Customer pricing but are not highly competitive will not be determined fair and reasonable and will not be accepted.**

****Attention Offerors/contractors that will be participating in TDR:**

To determine fair and reasonable pricing, the GSA contracting officer may consider many factors, including, but not limited to pricing on competitor contracts and historical pricing. Offers that are not highly competitive will not be determined fair and reasonable and will not be accepted.

ix. Applicable to service offers. Offerors proposing services have the option to propose separate rates for "domestic" versus "overseas" and/or "customer facility" versus "contractor facility" if there are variations in costs that depend on where the work is performed. Rates proposed in this manner must be clearly labeled as such and supported through the submission of supporting price documentation, which may include published and publicly-available commercial price lists, copies of invoices, contracts and quote sheets. There must be a clear and relevant relationship between the supporting document and the proposed price it is meant to substantiate. Each supporting document must be clearly labeled with the name of the corresponding proposed service and submitted with the offer.

(A) For each proposed labor category, the Offeror must provide a detailed position description. Position descriptions must include functional responsibilities, minimum years of experience, minimum educational/degree requirements, and any applicable training or certification requirements. If it is the Offeror's standard commercial practice to substitute experience for education, explain the methodology in use (e.g., five years experience equates to a BA/BS degree).

(B) For each proposed training course, the Offeror must provide a detailed training course description which includes the following information:

- (1) Title and brief description of the course, including major course objectives
- (2) Length of course (number of hours/days)
- (3) Minimum/Maximum number of participants
- (4) Price for additional students above minimum (if applicable)
- (5) Support materials provided as part of the course (e.g., training manuals, CDs, DVDs)

(C) Fixed Price Services: Provide a description for each fixed price service offered that clearly demonstrates how each service is within scope of the applicable SIN(s). Descriptions should contain sufficient detail to ensure ordering agencies have enough information to know what they're buying.

(D) Ancillary Supplies and Services/Other Direct Costs (ODCs) for Marketing and Public Relations Services: Provide a description for all known support products and/or Other Direct Costs (ODCs) that are proposed for award at the Schedule level that clearly describes what the ordering agencies are buying.

(E) Proposed prices must represent fully-burdened rates inclusive of all cost factors (e.g., direct labor, indirect labor, G&A, profit, and IFF).

x. Applicable to service offers. Offerors must submit a Professional Compensation Plan in accordance with provision 52.222-46 Evaluation of Compensation for Professional Employees. Individual compensation disclosure is not required. Submission of the general compensation practices printed in the Offeror's employee handbook is often sufficient.

xi. Applicable to service offers. Offerors must submit a copy of its policy that addresses uncompensated overtime, in accordance with provision 52.237-10 Identification of Uncompensated Overtime.

xii. Applicable to service offers. Service Contract Labor Standards: Applicable to this solicitation (Service Contract Labor Standards 52.222-41, and related clauses 52.222-17, 52.222-42, 52.222-43, 52.222-49, and 52.222-55)

(A) The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA) applies to some nonprofessional services to be provided under this Schedule excluding pricing offered for services outside of the United States. The SCLS wage determinations applicable to this solicitation and resultant contract are located on the [MAS roadmap](#). Some of the proposed labor categories may be subject to the SCLS (usually nonprofessional categories and fixed-price services). As such, the Offeror should verify that its proposed base rates and fringe benefit rates for these labor categories meet or exceed the SCLS wage

determination rates and fringe benefits for the areas included in the geographic scope of the contract (i.e., nationwide); the Offeror will be required to comply with applicable SCLS wage determination locality rates and fringe benefits regardless of the price proposed and awarded on any resultant Schedule contract. The Offeror may be required to submit supporting documentation for the proposed rates that will allow the contracting officer to conduct price analysis to determine that offered prices are fair and reasonable.

(B) Schedule contractors must comply with the base rate and fringe benefit rate requirements of the prevailing SCLS Wage Determination (WD) Revision Number currently incorporated into the GSA Schedule contract. Task orders may not incorporate WDs different from those incorporated into the Schedule contract, as the order may then be in conflict with the Schedule contract terms and conditions. However, Schedule contractors shall comply with the WDs incorporated into the Schedule contract based on the rate applicable to the locality in which the work is to be performed, regardless of the pricing proposed and awarded on the contract. WDs based on collective bargaining agreements (CBAs) may be incorporated into a task order if the task order is found to be a successor contract as used in FAR Subpart 22.10; a CBA WD would be applicable only to the task order it is incorporated into and no other orders under that Schedule contract.

(C) In the price proposal template (PPT), indicate which of the proposed labor categories or fixed price services are subject to the SCLS by placing a double asterisk (**) next to the labor category name or fixed price service.

(D) For each SCLS eligible contract labor category or fixed price service, complete the following information in the below spreadsheet format directly in eOffer (labor categories shown are for example purposes):

SCA/SCLS Matrix		
SCLS Equivalent Code Title		
01115 General Clerk I		
31361 Truck driver, Light Truck		
29081 Engineering Technician I		
01011 Accounting Clerk I		

(E) The following language shall be inserted below the SCLS/SCA

matrix in the authorized price list posted on GSA Advantage:

"The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide)."

(F) Escalation of SCLS-covered services shall be in accordance with FAR clause 52.222-43 and either clause I-FSS-969 or clause 552.216-70, as applicable to the contract.

Note 1: The contractor will not automatically be allowed an increase in prices based solely on new wage determinations. Contractor may be required to furnish the Schedule Contracting Officer with additional justification for a price increase. Additional justification may include, but is not limited to, invoices, payroll information, current e98s, RFQ, and/or task order information.

Note 2: Reference Code of Federal Regulations, Title 29, Labor, Subtitle A Office of the Secretary of Labor, Part 4 Labor Standards for Federal Service Contracts, Subpart D Compensation Standards, paragraph 4.161 Minimum monetary wages under contracts exceeding \$2,500, which states: "No change in the obligation of the contractor or subcontractor with respect to minimum wages will result from the mere fact that higher or lower wage rates may be determined to be prevailing for such employees in the locality after the award and before completion of the contract.

I-FSS-600 CONTRACT PRICE LISTS (MAR 2020)

(a) Electronic Contract Data.

(1) At the time of award, the Contractor will be provided instructions for submitting electronic contract data in a prescribed electronic format as required by clause 552.238-77, *Submission and Distribution of Authorized Federal Supply Schedule (FSS) Price Lists*.

(2) The Contractor will have a choice to transmit its file submissions electronically through Electronic Data Interchange (EDI) in accordance with the Federal Implementation Convention (IC) or use the application made available at the time of award. The Contractor's electronic files must be complete; correct; readable; virus-free; and contain only those supplies and services, prices, and terms and conditions that were accepted by the Government. They will be added to GSA's electronic ordering system known as *GSA Advantage!*[®], a menu-driven database system that provides on-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic order. The Contractor's electronic files must be received no later than 30 days after award. Contractors should refer to clause 552.238-88 *GSA Advantage!*[®] for further information.

(3) Further details on EDI, ICs, and GSA *Advantage!*[®] can be found in clause 552.238-103, *Electronic Commerce*.

(4) The Contractor is encouraged to place the GSA identifier (logo) on their web site for those supplies or services covered by this contract. The logo can link to the contractor's Federal Supply Schedule price list. The identifier URL is located at <http://www.gsa.gov/logos>. All resultant "web price lists" shown on the contractor's web site must be in accordance with section (b)(3)(ii) of this clause and nothing other than what was accepted /awarded by the Government) may be included. If the contractor elects to use contract identifiers on its website (either logos or contact number) the website must clearly distinguish between those items awarded on the contract and any other items offered by the contractor on an open market basis.

(5) The contractor is responsible for keeping all electronic catalogs data up to date; e.g., prices, product deletions and replacements, etc.

(b) Federal Supply Schedule Price Lists.

(1) The Contractor must also prepare and distribute a Federal Supply Schedule Price List as required by clause 552.238-77, *Submission and Distribution of Authorized Federal Supply Schedule (FSS) Price Lists*. This must be done as set forth in this paragraph (b).

(2) The Contractor must prepare a Federal Supply Schedule Price List by composing a price list in which only those items, terms, and conditions accepted by the Government are included, and which contain only net prices, based upon the commercial price list or commercial market prices less discounts accepted by the Government. In this instance, the Contractor must show on the cover page the notation "Prices Shown Herein are Net (discount deducted)".

(3) The cover page of the Federal Supply Schedule Price List must include the following information prepared in the format set forth in this subparagraph (b)(3):

(i) GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*[®], a menu-driven database system. The INTERNET address GSA *Advantage!*[®] is: GSAAdvantage.gov.

Schedule Title

FSC Group, Part, and Section or Standard Industrial Group (as applicable)

FSC Class(es)/Product code(s) and/or Service Codes (as applicable)

Contract number

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period.

Contractor's name, address, and phone number (include toll-free WATS number and FAX number, if applicable)

Contractor's internet address/web site where schedule information can be found (as applicable). Contract administration source (if different from preceding entry).

Business size.

(ii) CUSTOMER INFORMATION: The following information should be placed under this heading in consecutively numbered paragraphs in the sequence set forth below. If this information is placed in another part of the Federal Supply Schedule Price List, a table of contents must be shown on the cover page that refers to the exact location of the information.

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

2. Maximum order.

3. Minimum order.

4. Geographic coverage (delivery area).

5. Point(s) of production (city, county, and State or foreign country).

6. Discount from list prices or statement of net price.

7. Quantity discounts.

8. Prompt payment terms. Note: Prompt payment terms must be followed by the statement "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions."

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin).

11a. Time of delivery. (Contractor insert number of days.)

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.

11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery.

12. F.O.B. point(s).

13a. Ordering address(es).

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es).

15. Warranty provision.

16. Export packing charges, if applicable.

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

18. Terms and conditions of rental, maintenance, and repair (if applicable).

19. Terms and conditions of installation (if applicable).

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).

20a. Terms and conditions for any other services (if applicable).

21. List of service and distribution points (if applicable).

22. List of participating dealers (if applicable).

23. Preventive maintenance (if applicable).

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Number System (DUNS) number.

26. Notification regarding registration in System for Award Management (SAM) database.

(4) Amendments to Federal Supply Schedule Price Lists must include on the cover page the same information as the basic document plus the title "Supplement No. (sequentially numbered)" and the effective date(s) of such supplements.

(5) Accuracy of information and computation of prices is the responsibility of the Contractor.

(6) Inclusion of incorrect information will cause the Contractor to resubmit/correct the Federal Supply Schedule Price List, and may constitute sufficient cause for Cancellation, applying the provisions of 552.212-4 , *Contract Terms and Conditions* (paragraph (m), Termination for Cause), and application of any other remedies as provided by law—including monetary recovery.