MAS Consolidation
SIP and EDI Instructions
updated March 24, 2020

After signing the MAS Consolidation Mass Modification (A812), the contractor will need to take action in order to update catalogs in Advantage. The terms and conditions included in the catalog file should mirror what is in the Price List text file (see the Price List guide). Contractors will be required to submit updates of their SIP and submit new EDI files, to reflect the new Schedule and SIN structure. All contractors must complete this process to ensure their catalog information is current. See instructions below:

**SIP Contractors (see screenshots below):**

1. Accept the MAS Consolidation Mass Mod. If your company holds more than one MAS contract, you will need to sign the MAS Mod for each and migrate each contract separately.
2. Upon acceptance, open the "SIP" program.
3. Open the Contract Screen.
4. Under "Browse Windows" on the Contract Screen, highlight the contract you want to merge.
5. From the Main menu select "Tools".
6. Select "Migrate to MAS" from the list.
7. A pop up will confirm you want to migrate the contract.
8. The contract will then be updated to the new Schedule and SINs
9. Once the migration has been completed and you are back at the main screen of SIP, please go to communications and click on "Create Catalog File" to do your upload. You will receive a notification from the Contracting Officer once they have reviewed your upload. Usually 24-48 hours after they have reviewed and approved the upload,the updated catalog will be posted on GSA Advantage.
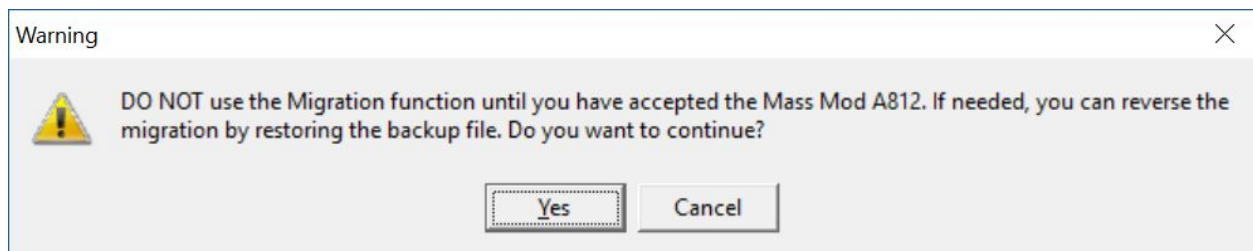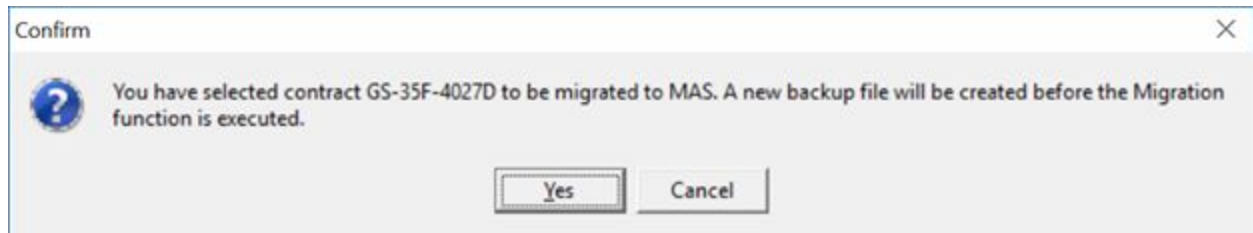

EDI Contractors:

1. Accept the MAS Consolidation Mass Mod.
2. Upon acceptance, make updates to the following fields:
    a. Schedule Number
    b. SIN
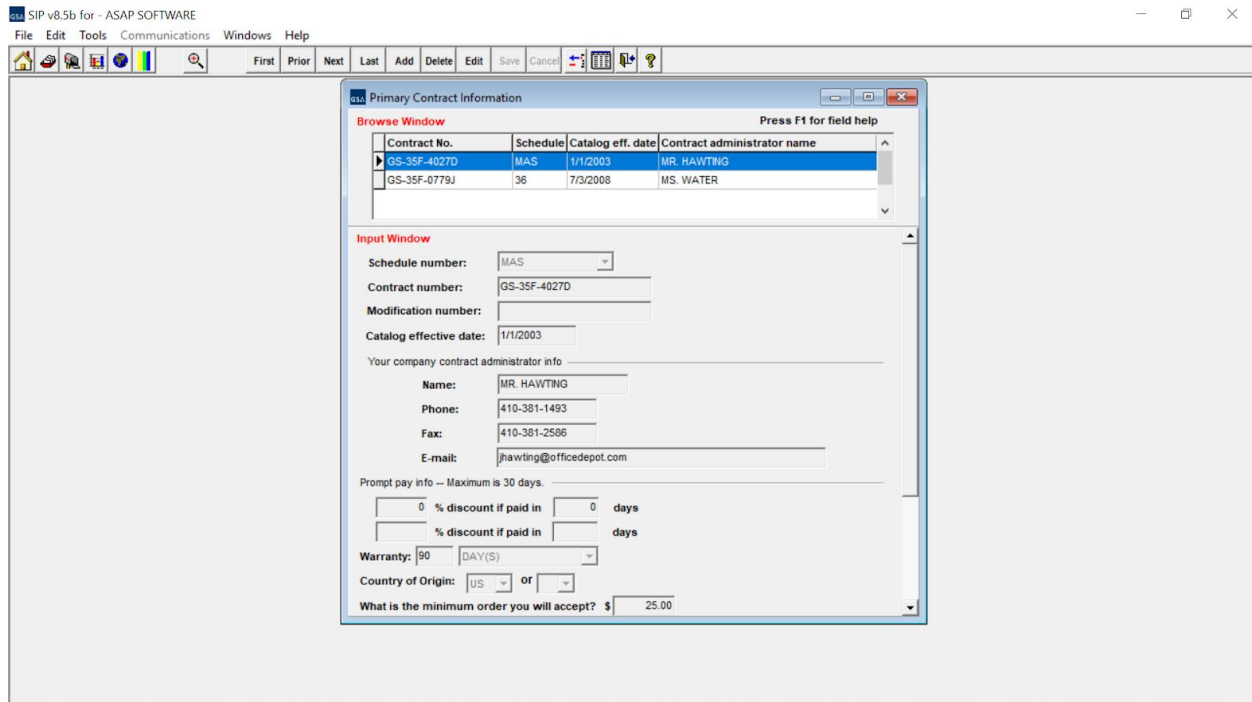3. Submit file.

SIP Screenshots

Highlight the contract you want to migrate and from the tools bar, select "Migrate to MAS."
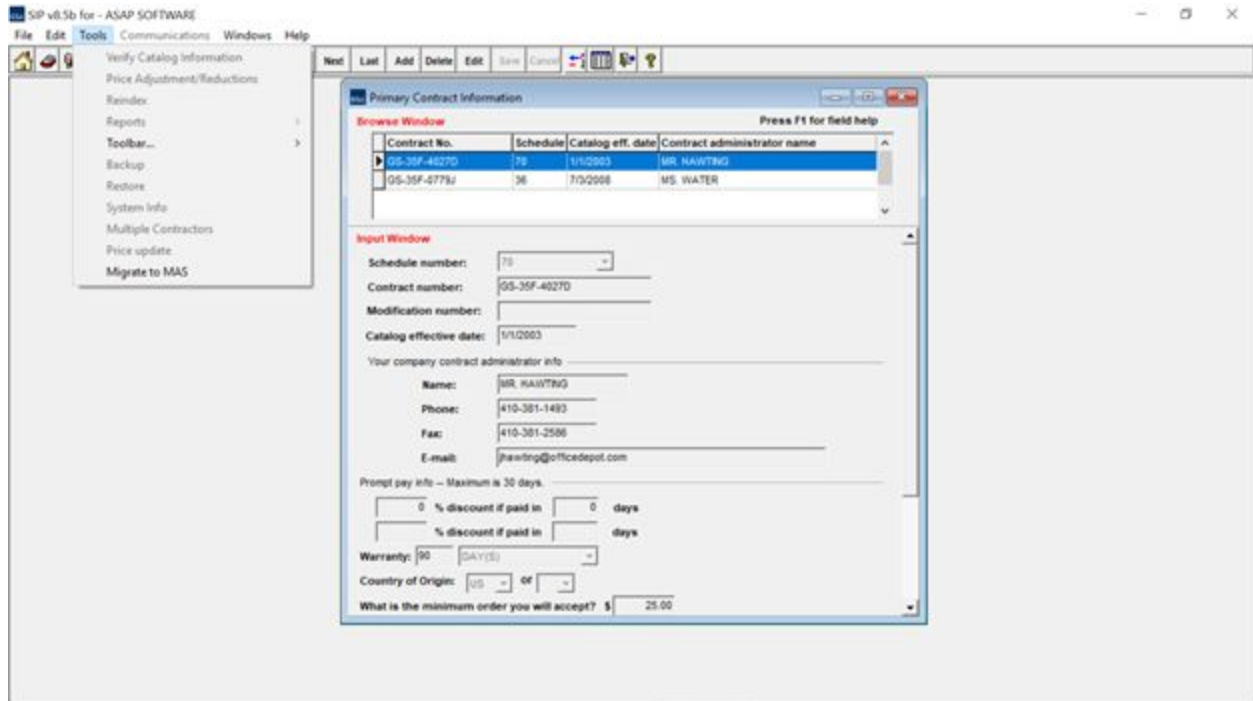
Confirmation screens will pop up.

Process is complete

Repeat the process for all the MAS contracts you own.