

Contractor Report Card			Answer Selection Options	
Category 1				
	1	Did the contractor demonstrate compliance with the scope of their contract?	Yes/No	
	2	Did the contractor demonstrate compliance with the Trade Agreements Act?	Yes/No	
	3	Is the pricelist being used by the contractor the current approved pricelist?	Yes/No	
	4	Does the contractor have a system in place that substantially identifies, tracks and reports GSA sales accurately and completely?	Yes/No	
	If #4 "No"	Do contractor sales records match GSA reported sales?	Yes/No	
	If #4 "No"	If there are dealers, are dealer sales being collected in the contractor's system and included in the 72A report?	Yes/No/NA	
ACO entry	5	Is the contractor meeting or exceeding minimum contract sales requirement in accordance with the Contract Sales Criteria clause?	Yes/No	New
	6	Does the contractor have a system in place to monitor the "basis of award" customer discount relationship?	Yes/No	New
	7	Did the contractor charge customers the contract price or lower?	Yes/No	New
	8	Is the contractor complying with the Economic Price Adjustment clause of the contract?	Yes/No/NA	
ACO entry	9	If a Commercial or Individual Subcontracting Plan is required, did the contractor meet the goals specified in the plan or is the contractor progressing toward meeting the goals specified in the plan?	Yes/No/NA/Not Delegated	
	10	Is the contractor accurately identifying products that have environmental attributes?		New (Dec)
The above items are deemed critical. Failure to meet any one (1) of these items will result in a rating of SERIOUS CONCERNS EXIST.				
Category 2				
ACO entry	11	Since the issuance of the most recent Report Card but no more than 36 months back, are the contractor's Reports of Sales on time?	Yes/No	
ACO entry	12	Since the issuance of the most recent Report Card but no more than 36 months back, has the contractor remitted the Industrial Funding Fee on time?	Yes/No	
ACO entry	If #12 "No"	Since the issuance of the most recent Report Card but no more than 36 months back, is the contractor free of ACO issued claims?	Yes/No	New
	13	Is the contractor up-to-date on GSA <i>Advantage!</i> ?	Yes/No	
	14	Is the contractor delivering timely based upon a sampling of orders?	Yes/No/NA	
	15	Is the contractor honoring warranty terms of the contract?	Yes/No/NA	
	16	Is the contractor capable of accepting the Government wide Commercial Purchase card?	Yes/No/NA	
ACO entry	17	Is the contractor's records location and administrative representative information correct? (e.g., address, phone, fax, e-mail, etc.)	Yes/No	
ACO entry	18	Has the contractor complied with Change of Name and/or Novation Agreement requirements?	Yes/No/NA	
ACO entry	19	Since the issuance of the most recent Report Card but no more than 36 months back, is the contractor free of cure notices issued by the Schedule Contracting Officer (PCO or ACO)?	Yes/No	New
	20	If there are participating dealers, are the dealers listed and current in the contract pricelist and GSA <i>Advantage!</i> ?	Yes/No/NA	
	21	If the contract has prompt payment discounts, are the prompt payment terms shown on the invoices?	Yes/No/NA	New
Items in Category 2 are mandatory, but not critical. If all Category 1 items are met: failure in one (1) item in Section 2 will result in a VERY GOOD rating; failure in any two (2) or three (3) items from this section will result in a SATISFACTORY rating; failure to meet four (4) or more items in Category 2 will result in a MARGINAL rating.				
Category 3				
	22	Is the contractor being proactive in proposing to add and delete items from the contract?	Yes/No/NA	
	23	Does the contractor accept credit cards over the micro-purchase threshold?	Yes/No	
	24	Is the contractor using all applicable e-contracting tools (e.g., e-Mod, e-Buy, ePay)?	Yes/No	New
	25	Does the contractor offer second tier pricing discounts on blanket purchase agreements issued against this contract?	Yes/No/NA	
	26	If there are contractor teaming arrangements, do these arrangements address how customer service and warranty issues will be resolved?	Yes/No/NA	
	27	Is the contractor free from bankruptcy proceedings?	Yes/No	
EXCETIONAL rating: Must be Very Good and no more than one (1) failure in Category 3.				